

# **Things you can RECYCLE in County bins**

## **BLUE RECYCLING BIN:**

### **Paper Products**

Plain white, colored, or glossy paper; Cardboard boxes (please flatten); Paper with staples (no paperclips); damaged File folders; Newspapers; Magazines; Unwanted mail; Milk and Orange juice cartons (not foil-lined); Paper egg crates; Metal spiral notepads; Envelopes with a plastic window; Paper bags (not soiled or wet); Shredded Paper (place in paper bag); Old desk side calendars; Outdated brochures; Unsoiled exam table paper.

### **Plastic Products**

Plastic bottles/containers numbered 1 through 7 (yogurt cups, pudding cups, mustard containers, dish soap containers, water bottles, soda bottles (no take-out food containers or black plastic frozen food trays).

### **Glass Products**

Glass bottles and jars and their lids/caps; (no drinking glasses or ceramics mugs or plates).

### **Metal Products**

Metal cans; Aluminum cans; Aluminum foil; Paper clips (ok to recycle, but recommend reusing/donating contact RecycleWorks); Canned food cans (i.e. Tuna, Soup, Peaches, Cat Food).

## **COMPOST (GREEN/BROWN) BIN:**

**If your facility is located in South San Francisco, Millbrae, Daly City or Colma, your facility will not be able to recycle food scraps or food soiled paper products. Contact RecycleWorks for assistance.**

### **Food Scraps**

Bread, grains and pasta; Popcorn; Coffee grounds (and filters); tea bags (staples OK), Eggshells; Fish, shellfish (and their shells), meat and poultry, including bones; Fruit (including pits and skins); Vegetables; Food Leftovers.

### **Soiled Paper Products**

Used Coffee filters; Pizza boxes (if greasy if not place into paper recycling bin); Paper cups (no plastic lids) and paper plates; Paper ice cream containers; Paper bags, napkins and paper towels; paper towels after washing hands; Paper take-out boxes and containers; Waxed cardboard; Wine corks (natural only, not plastic corks); Wooden coffee stirrers; Empty paper sugar packets; Paper sandwich wrap from deli; Paper face masks (remove elastic band).

### **Plant Trimmings**

Flowers and floral trimmings; Leaves; Small branches.

### **Other**

Not all "compostable" service ware or takeout containers can be placed into a commercial compost program. Recology is only accepting BPI approved compostables service ware and bags. Here is the website link for the list of approved <http://www.bpiworld.org/BPI-Public/Approved.html> that can be used in the compost bin.

## **GARBAGE—BLACK or GREY BIN:**

### **Paper Products**

Used Kleenex; Padded envelopes, Carbon paper.

### **Plastic Products**

Plastic Food Containers; Black plastics; Unmarked containers, Zip bags; bags; films; Plastic page protectors; report covers; utensils; Small Coffee Creamer Containers, Straws; Plastic Stir sticks; Candy, Potato Chip, or plastic snack wrappers; Styrofoam (any type); Packing peanuts; corks; Bubble wrap; Comb-bindings from RFPs and reports; 3" Plastic binders; Plastic covers; Toothbrushes; Combs; Tooth paste containers; Desktop Sort a files; Any other plastic packaging used in the hospital, clinics, or for agricultural testing.

### **Glass Products**

Ceramic bowls and serving ware; Regular light bulbs; Drinking glasses, Window glass.

**Metal Products**

Juice or soy milk boxes with foil liner; Juice pouches (Capri Sun); Foil lined tea bag wrapper; gum wrappers.

**Other**

Diapers; Dental floss; Feminine/sanitary products, Broken staplers and hole punchers; Dried up markers and pens.

Do not place any broken small appliance into any garbage bin, please contact surplus property.

**SPECIAL HANDLING ITEMS**

**Please contact RecycleWorks at 1-888-442-2666 or the County Surplus Property Program 363-4690**

**E-Waste:**

DVDs and DVD cases; Videos; Batteries from the office only; Cell phones.

**Office Supplies:**

1" Binders; Old stationery; Usable file folders; Overhead projector slides, X-ray films; Used banker boxes; Usable pencils and pens; Art and crafts supplies.

**Hazardous Waste: Call 363-4444**

Paint cans; Fluorescent light bulbs/tubes

Sharps: contact Glenn Shipp: 573-2357, or in GroupWise

**Miscellaneous**

Pallets; Hardback books; Clothing; Shoes; Cooking Oil.

**Surplus Property Items**

Furniture; Computers; TVs, other electronic products (items with cords/batteries); Broken or usable small appliances (toasters, microwaves, pencil sharpeners); Reading lamps; Usable staplers; Usable Paper Hole Punchers; Paper Shredders; Phone Headsets; Powers strips; Rubber stamps; Cubicles walls; Bulletin boards; Computer document holders.